

# JOB POSTING



## **Job Title:**

**Victim Advocate– Children’s Advocacy Center**

## **Location:**

Jackson

## **General Statement of Duties:**

This person is responsible for support and follow-up to children and non-offending caregivers seen at the CACs from their initial contact until conclusion of the case. This person will participate in pre and post forensic interview MDT meeting and provide crisis counseling to the family during the interview. They will make scheduled follow-up calls and outside referrals and connect families with services. Additionally, they will develop a knowledge of community resources and maintain relationships with service providers. This position may include responding as an advocate to the local hospital as a support for children receiving a Sexual Assault Examination.

## **Qualifications:**

- Required: Bachelor’s degree in Social Work, Psychology, Counseling or Criminal Justice.
- Preferred: Master’s degree in Social Work, Psychology, Counseling or Criminal Justice.
- Must have excellent observation and documentation skills.
- Must have experience working with diverse populations.
- Must pass a criminal background check.
- Must be willing to perform duties in keeping with Catholic social teachings.

## **Classification:**

- Full Time Position
- This position reports to the CAC Program Director.

## **Hours:**

- Must have flexible availability.

If interested please respond immediately in writing with resume and cover letter to Jamie Lee, CAC Program Director, at [jlee@catholiccharitiesjlhc.org](mailto:jlee@catholiccharitiesjlhc.org). EOE.

*Providing Help · Creating Hope · Serving All People*